



Action planning: developing school/library partnerships

Sheet 1 – defining the project

Name of Partnership project
Target group
Key aims of the project
Partners
Objectives (what do we want to happen?)
Outcomes (what will success look like?)
Key measures (what do we need to measure and record?)
Project monitoring (how will we monitor progress on a regular basis?)



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Sheet 2 – overcoming barriers

Name of Partnership project
Potential barriers to partnership working 1. 2. 3.
Possible solutions to overcome the barriers 1. 2. 3.
Support from others outside the partnership (who else can help?)
Potential risks for the project (what might happen to prevent us achieving the outcomes?) 1. 2. 3.
Possible solutions to the risks 1. 2. 3.



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Sheet 3 – action planning

Summary of key actions to be taken to progress the project
1.
2.
3.
4.
5.
6.